



Constitution of the Parkdale Residents' Association

Adopted February 12, 2026

1. Name

The name of the association shall be: **Parkdale Residents' Association (PRA)**.

2. Boundaries

The area served by PRA is approximately bounded on the west by Roncesvalles Avenue, on the east by Dufferin Street, on the south by Lakeshore Boulevard, and on the north by Pearson Avenue running eastward to Macdonnell Avenue, then running northward to the railway tracks, and following the railway tracks southeasterly until their intersection with Dufferin Street (see map in Appendix 1).

3. Purpose

- (a) To foster an inclusive and equitable environment that reflects and celebrates the diversity of the Parkdale community.
- (b) To serve as a non-partisan and inclusive forum for residents to preserve and improve the area's liveability and sustainability.
- (c) To consider and promote measures that enhance the welfare of the area and preserve its unique characteristics.
- (d) To advocate for equitable, sustainable development and housing solutions to protect long-term community interests.
- (e) To represent the area as a credible, powerful, and community-focused voice.
- (f) To promote culture and the arts as a vital part of a vibrant, inclusive community, fostering connection and shared experiences among residents.
- (g) To support environmental justice, recognising that underserved neighbourhoods are more likely to be affected by environmental harm.
- (h) To consider, recommend and promote legislative or municipal measures that further the purpose of the PRA.

4. Membership

- (a) All residents living within the defined boundaries are welcome to attend and speak at General Meetings, subject to the meeting chair and the Code of Conduct.
- (b) A member is any person who resides in the area, is over 18 years of age, has paid the annual membership fee, and does not hold political office.

(c) A member shall have the right to vote and elect members of the Officers and Directors at the Annual General Meetings.

(d) Membership is open to renters, newcomers, long-term residents, businesses, organizations, and non-resident property owners, with businesses and non-residents eligible for non-voting membership.

(e) Voting members must have maintained membership for a minimum of 30 days prior to voting.

(f) All members of the community, in good standing, agree to uphold the purpose and values of the community as defined in this constitution and in the established Code of Conduct, which is separate from this Constitution.

5. Meetings

(a) General Meetings shall be held biannually. A quorum of 50% shall consist of the executive committee members. Meetings may be conducted in person, virtually, or in a hybrid format.

(b) The Annual General Meeting will take place within twelve months. The Executive shall give written notice of the meeting at least thirty (30) days in advance via email, website updates, and other communication channels.

(c) Membership meetings may be called upon written request of at least 15% of voting members, with the Board required to hold a meeting within one (1) month of the request.

(d) Meetings are guided by Robert's Rules of Order, where appropriate.

6. Elections, Nominations, and Voting

(a) Executive Committee Officers shall serve staggered terms of two (2) years.

(b) Elections for Executive Committee positions shall be held at the Annual General Meeting.

i. At each annual election, one-half (1/2) of the total Officer positions shall be open for election.

ii. Executive Officers shall be elected by a simple majority (more than half) of the votes cast by members present and voting.

(c) A member must be in good standing for at least 4 months to be eligible for an Executive seat.

(d) Voting shall be by secret ballot unless a majority of members indicate that a show of hands is acceptable.

(e) Online voting provisions may be introduced to increase accessibility.

(f) All members shall be notified of elections at least thirty (30) days prior.

(g) All votes (excluding Executive Committee elections) require a two-thirds (2/3) majority to pass.

(h) The PRA shall strive to make decisions by consensus wherever reasonably possible. Where consensus cannot be achieved, or where a formal decision is required, matters shall be decided by a vote of the membership and the Executive, as applicable, in accordance with this Constitution and the By-laws.

(i) Proxy voting may be permitted in limited circumstances, in accordance with the By-laws.

7. Executive Committee

- (a) The Executive Committee shall consist of the following officers: President, Vice President, Past President, Secretary, Treasurer, and up to eight (8) Members-at-Large elected at the Annual General Meeting.
- (b) A quorum for Executive Committee meetings shall consist of one-half (½) of the total elected Executives.
- (c) Members-at-Large shall focus on specific roles, to be determined by the Executive, such as communications, finance, and advocacy.
- (d) The Executive Committee must meet at least four (4) times per year. All meetings are open to general members, who may speak but not vote. Some items may be held "in camera" for sensitive matters.
- (e) Directors who miss three (3) consecutive meetings without cause will be deemed to have resigned. Vacancies may be filled by Committee appointment.

8. Duties of the Executive Committee

- (a) The President shall facilitate all General Meetings and Executive Committee meetings, act as the spokesperson for PRA, and cast a deciding vote in the event of a tie.
- (b) The Vice President shall assist the President, act in their absence, and temporarily assume their duties if the President resigns.
- (c) The Past President shall advise and assist the Executive Committee and may act on behalf of the President or Vice President if designated.
- (d) The Secretary shall maintain written records, handle routine correspondence, ensure meeting minutes are recorded, and distribute notices. The Secretary shall also maintain membership records and oversee fee collection, unless delegated to a Member-at-Large.
- (e) The Treasurer shall manage finances, issue payments for authorized expenditures, and prepare financial reports for inspection by members or auditors as required.
- (f) Members-at-Large shall undertake designated responsibilities, such as communications, advocacy, or specific project management.
subject to appeal to the Executive.
- (f) Any Executive member declaring an intention to pursue public office must resign their position.
- (g) Executive Committee members must declare any conflict of interest regarding agenda items at the commencement of a meeting.

9. Amendments to the Constitution

The Constitution may be altered or amended at any Annual General Meeting of PRA:

- (a) By a written Motion submitted at least one (1) month in advance.
- (b) After proper notice has been provided to members.
- (c) By a two-thirds (2/3) majority vote of the members present.

This Constitution is intended to be read together with the PRA By-laws, Code of Conduct, and Conflict of Interest policy.

Appendix 1. Map of Parkdale boundaries.

