



Bylaws of the Parkdale Residents' Association

Adopted February 12, 2026

1. Constitution vs. Bylaws

Constitutions provide overarching principles and structure, while Bylaws govern day-to-day operations and can be revised more frequently to meet evolving needs.

2. Changes to Bylaws

Changes to Bylaws may be proposed by the Executive Committee or by members in accordance with Section 9 (Amendments) of the Constitution, with at least fourteen (14) days' notice provided to members. Approval requires a two-thirds (2/3) majority vote at a General Meeting.

3. Correspondence

- (a) Any correspondence representing an official PRA policy position must be signed by two (2) Executive members, including the President or Vice President, or another officer designated by the Executive Committee.
- (b) Routine correspondence (e.g., invitations to speakers) does not require dual signatures.
- (c) Public statements must align with PRA's approved policies and may only be issued by designated officers, such as the President or Vice President.

4. Community Concerns

- (a) Community concerns within PRA boundaries may only be presented to public bodies on behalf of the PRA with prior approval from the Executive Committee.
- (b) Members presenting an issue without prior consultation must clarify they are acting independently and not on behalf of PRA.
- (c) In time-sensitive situations, members may request a deferral from public bodies to allow PRA sufficient time to review the matter and determine whether it can lend its support.

5. General Meetings

- (a) General Membership meetings shall occur at least quarterly, and virtual or hybrid meeting options are encouraged to ensure accessibility.
- (b) Members will be notified of any changes to venue, format, or time at least two (2) days in advance.
- (c) If a quorum is not met, the meeting may be adjourned and reconvened, at which time those present shall constitute a quorum, provided notice has been given.

6. Decision-making and Voting

- (a) PRA shall endeavour to make decisions by consensus wherever possible.
- (b) Where consensus cannot be reached, decisions shall be made by a vote of the members entitled to vote.
- (c) Votes may be conducted in person, electronically, or by other secure means approved by the Executive Committee, provided member identity and eligibility can be reasonably verified.
- (d) Proxy voting shall not be permitted. Members may participate and vote in person, virtually, or through other electronic means as provided for in these By-laws.

7. Officers and Vacancies

If an officer position becomes vacant between Annual General Meetings, the Executive Committee may appoint an interim officer to serve until the next Annual General Meeting. An interim appointment does not extend or reset the original term of the position.

8. Standing Committees

The Executive Committee may appoint standing committees focused on specific areas, including:

- (a) Affordable housing and gentrification impacts.
- (b) Cultural and arts advocacy.
- (c) Environmental stewardship.

Standing committees are required to provide regular reports to the Executive Committee and membership.

9. Executive Representatives

The Executive Committee may appoint PRA members to represent the organization at external meetings or events. Representatives are required to report back to the membership to maintain transparency and alignment.

10. Membership Fees

Annual membership fees are as follows:

- \$20 for individual members.
- \$5 for low-income members.
- \$30 for Flexible household memberships, with a maximum of two (2) voting members per household.
- The Executive Committee may waive or reduce membership fees in exceptional circumstances.

11. Notice of Meetings

- (a) Notices for General Meetings and PRA matters shall be communicated through multiple channels, including email and website updates.

(b) Social media, postering, and phone calls may be used as supplemental methods to enhance outreach.

12. Committees

Committees, including ad hoc or time-limited committees, may include both voting and non-voting members, provided they are accountable to the Executive Committee. Committees must obtain prior approval before making public statements on behalf of PRA.

13. General Policy

(a) PRA shall not affiliate with any political party but may support specific issues aligned with its objectives.

(b) Only the Executive Committee can establish official policy positions, with significant decisions requiring membership approval.

14. Amendments

The Bylaws may be amended by a two-thirds (2/3) majority vote at a General Meeting, provided proper notice has been given.
